

Official Election Results Checklist

The Priest shall fill out all items:

1. Are all documents completely filled out, including:

- (1) Full street, city, and state addresses?
- (2) Complete Phone numbers?
- (3) Full Month, day, and year dates?

Yes

2. Are the following items attached?

- a. Statement of the Parish Priest
 - (1) Application for Nomination from each candidate
 - (2) Certificate of Attendance at the UPR Seminar from each candidate.....
 - (3) Disclosure Statement from each candidate
- b. Statement of the Parish Priest and Board of Elections
- c. Election Report by the Board of Elections
- d. Current Year and Following Year Total Commitment Declaration.....
- e. Following Year Parish Council Roster
- f. Board of Auditors Roster
- g. Parish Roster
- h. Parish Budget
- i. Parish Financial Statement and Balance Sheet

(Date)

(Priest)

**DO NOT SUBMIT OR MAIL TO THE METROPOLIS OFFICE
UNLESS ALL INFORMATION IS COMPLETE**

*** OTHERWISE THIS PACKAGE WILL BE RETURNED *
WITH NO ACTION TAKEN BY THE METROPOLIS**